

## Enable Email Authentication on Your Mail Client MICROSOFT OUTLOOK 2013 – IMAP



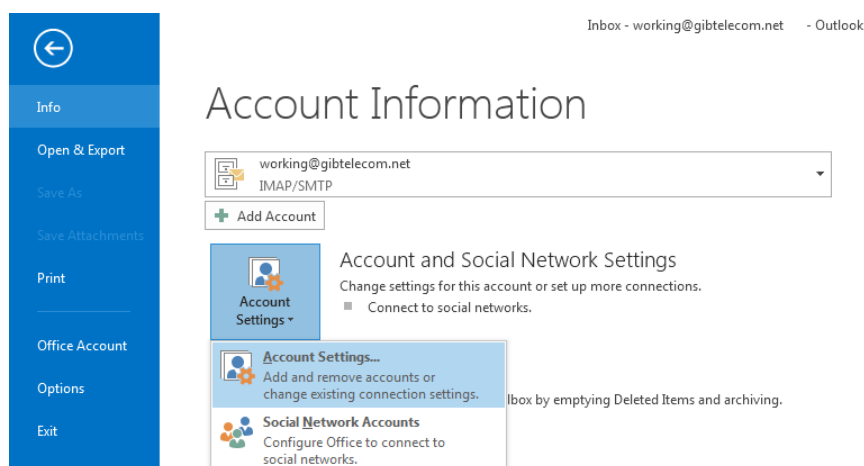
### What Is Email Authentication?

*Email authentication is a wide set of other tools used by email senders and receivers to establish sender reputation. All major ISP's like Hotmail, Gmail, AOL, use email authentication to filter out suspected spam emails.*

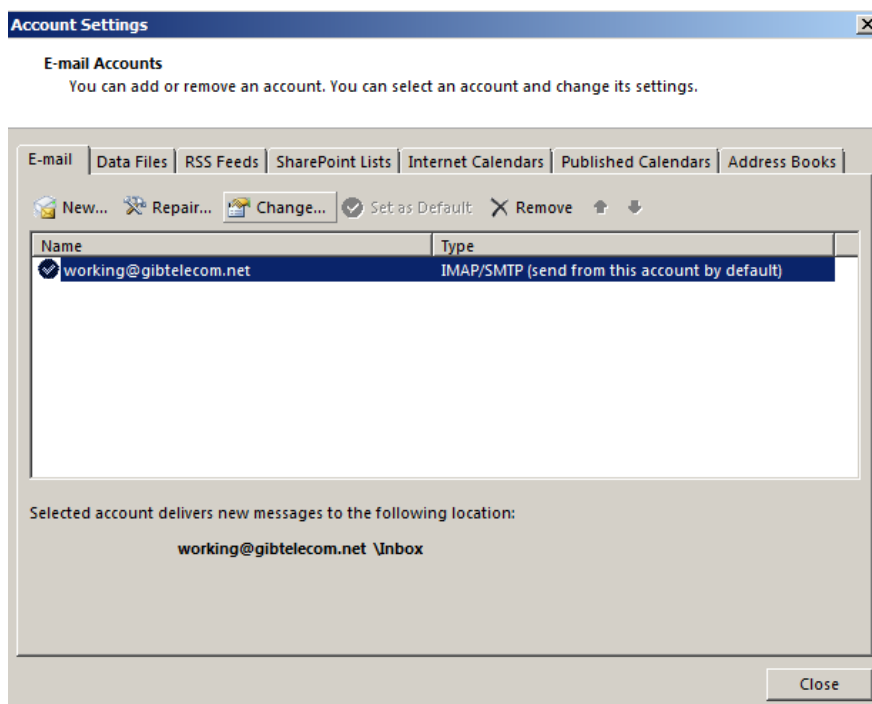
*Gibtelecom has implemented email authentication on the sending of emails as done currently on the mailbox content retrieval, which will help validate emails sent by our customers are originating from a legitimate source*

### IMAP Account Changes

1. Open your mail client Microsoft Outlook and select, **File | Info** then **Account Settings**.



2. Once the Account Settings Dialog Box opens, select your account and click on **Change**



- Once the Change Account Dialog Box opens, select **More Settings**

**Change Account**

**POP and IMAP Account Settings**  
Enter the mail server settings for your account.

**User Information**  
Your Name: Gibtelecom  
Email Address: working@gibtelecom.net

**Server Information**  
Account Type: IMAP  
Incoming mail server: imap.gibtelecom.net  
Outgoing mail server (SMTP): mail.gibtelecom.net

**Logon Information**  
User Name: working@gibtelecom.net  
Password: \*\*\*\*\*  
 Remember password  
 Require logon using Secure Password Authentication (SPA)

Mail to keep offline: All

More Settings ...

< Back   Next >   Cancel

- Select the **Outgoing Server Tab** and enable **My Outgoing Server Requires Authentication**

**Internet E-mail Settings**

General   **Outgoing Server**   Connection   Advanced

My outgoing server (SMTP) requires authentication

Use same settings as my incoming mail server

Log on using

User Name:

Password:

Remember password

Require Secure Password Authentication (SPA)

Log on to incoming mail server before sending mail

OK   Cancel

5. Select **Advanced Tab**. from *Use The Following Type Of Encrypted Connections*, choose **TLS**

The screenshot shows the 'Internet E-mail Settings' dialog box with the 'Advanced' tab selected. A red box highlights the 'Server Port Numbers' section, which contains the following settings:

- Incoming server (IMAP): 143
- Use the following type of encrypted connection: TLS
- Outgoing server (SMTP): 587
- Use the following type of encrypted connection: TLS

Below this section, there are options for 'Server Timeouts', 'Folders', 'Sent Items', and 'Deleted Items'. The 'Deleted Items' section has three checkboxes: 'Do not save copies of sent items' (unchecked), 'Mark items for deletion but do not move them automatically' (unchecked), and 'Purge items when switching folders while online' (checked).



#### Checklist:

- *If you are using a **POP3 Account with TLS**, make sure that Incoming Server (POP3) Port Number is **995** and the Outgoing Port is **587**.*
- *If you are using an **IMAP Account with TLS**, make sure that Incoming Server (IMAP) Port Number is **143** and the Outgoing Port is **587**.*

6. Click on **OK, NEXT** and then **FINISH**.

***Enabling Email Authentication for outgoing emails has now been completed.***

7. Now that the outgoing email connection is secure, some Anti-Virus Software may flag an error, if this occurs please Disable the scan outgoing emails option. *[Please refer to your Anti-Virus Vendor for more information]*