

Enable Email Authentication on Your Mail Client MICROSOFT OUTLOOK 2003 – POP3



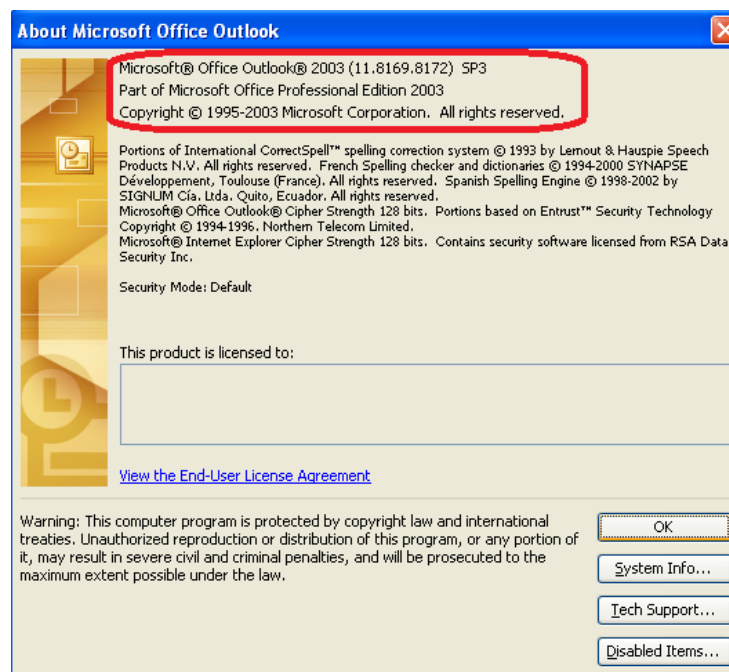
What Is Email Authentication?

Email authentication is a wide set of other tools used by email senders and receivers to establish sender reputation. All major ISP's like Hotmail, Gmail, AOL, use email authentication to filter out suspected spam emails.

Gibtelecom has implemented email authentication on the sending of emails as done currently on the mailbox content retrieval, which will help validate emails sent by our customers are originating from a legitimate source

Before you Change

1. Go to **Help** and Click on **About Microsoft Office Outlook**



2. Make sure your outlook is running with the latest Outlook Service Pack, i.e. SP3. If you are not please update your outlook to SP3.
3. Click on this link to download the update.

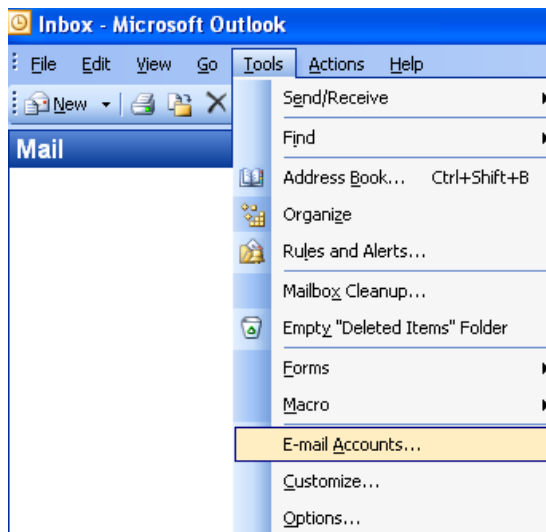
<http://www.microsoft.com/en-us/download/details.aspx?id=8>

(You will probably need your Office 2003 CD)

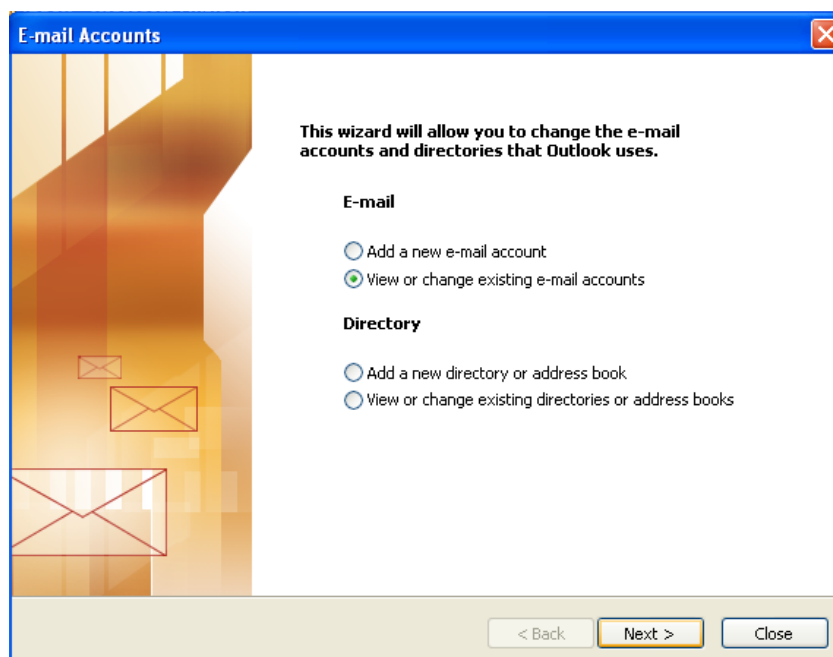
4. Once update is complete, proceed with the Account changes.

POP3 Account Changes

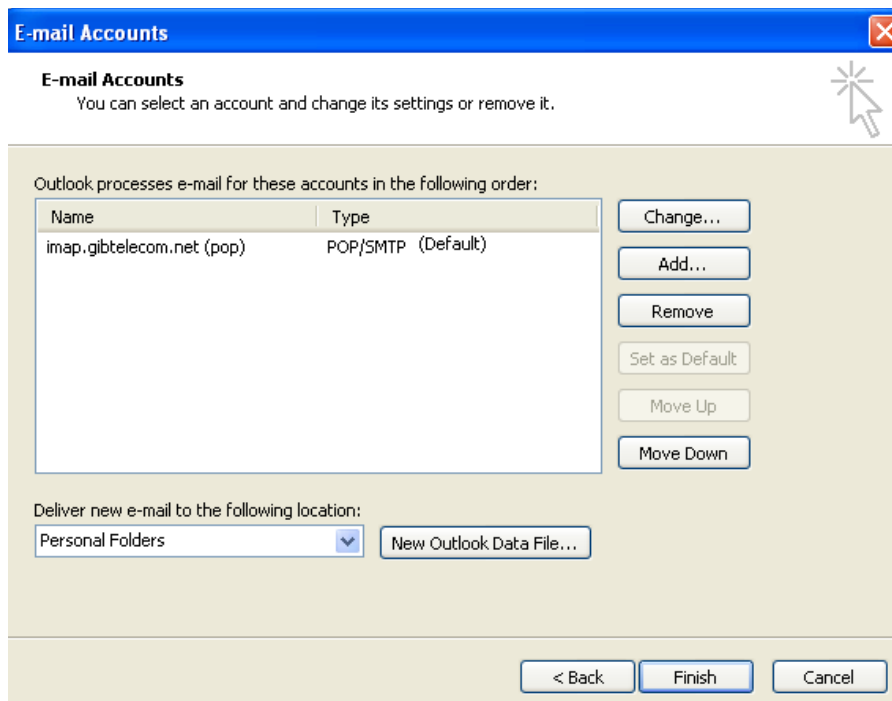
1. Open your mail client Microsoft Outlook and select, **Tools, then Email Accounts Settings.**



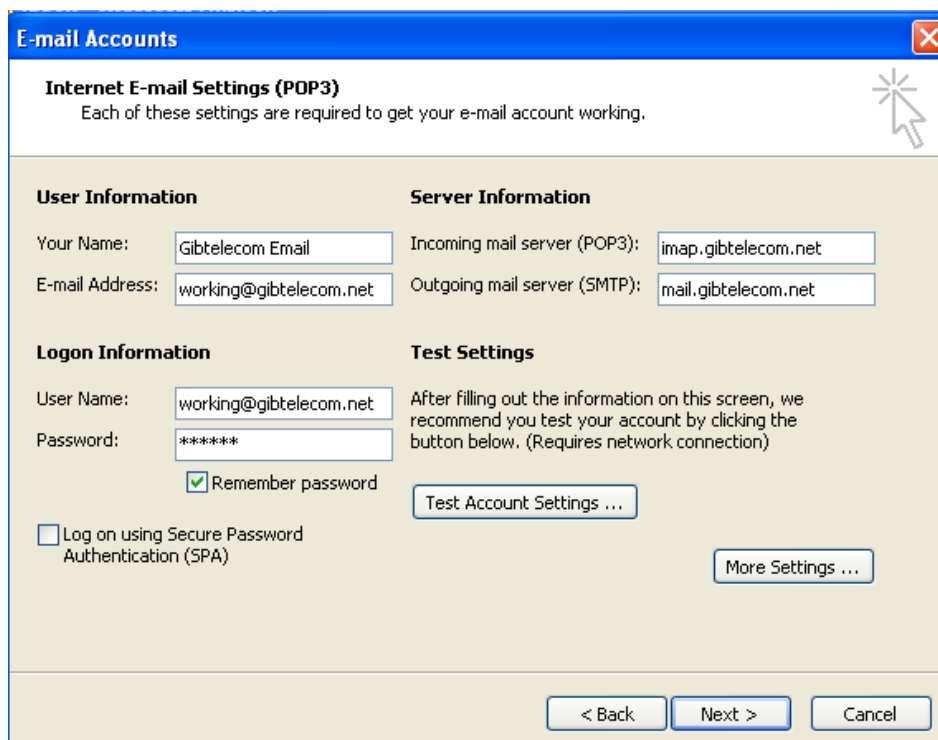
2. Once the Email Accounts Dialog Box opens, **View or change Existing e-mail accounts** and click on **Next**



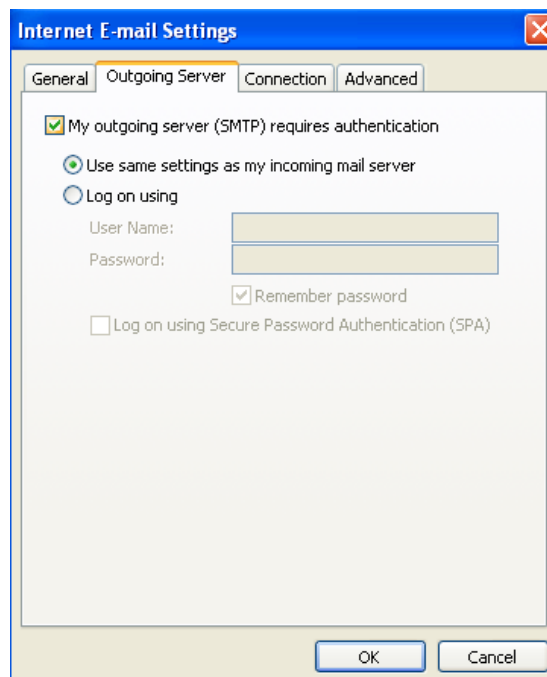
- Once the Email Accounts Dialog Box opens, select your account and click on **Change** and click on **Next**



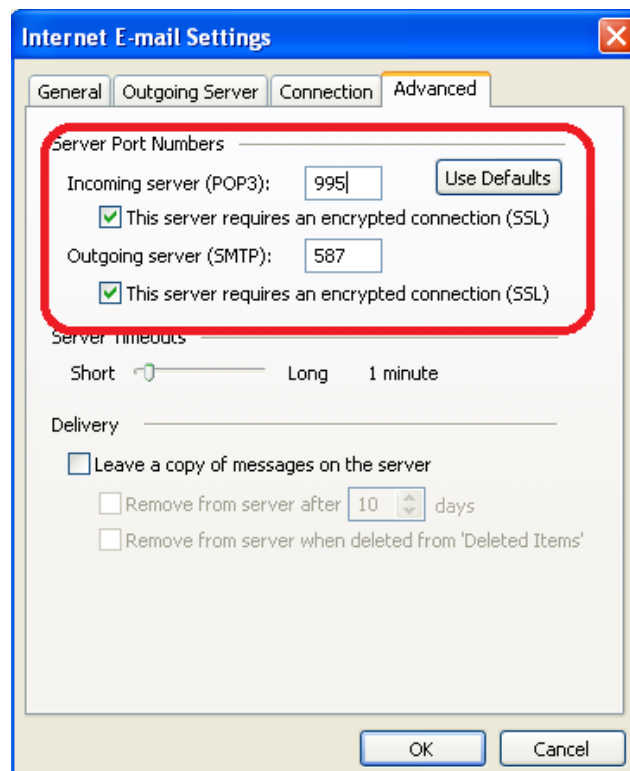
- Once the Change Account Dialog Box opens, select **More Settings**



5. Select the **Outgoing Server Tab** and enable **My Outgoing Server Requires Authentication**



6. Select **Advanced Tab**. from **Use The Following Type Of Encrypted Connections**



**Checklist:**

- *If you are using a **POP3** Account with TLS, make sure that Incoming Server (POP3) Port Number is **995** and the Outgoing Port is **587**.*
- *If you are using an **IMAP** Account with TLS, make sure that Incoming Server (IMAP) Port Number is **143** and the Outgoing Port is **587**.*
- *If you are using an **IMAP Account with SSL** as the only option, make sure that Incoming Server (IMAP) Port Number is **993** and the Outgoing Port is **587**.*

7. Click on **OK**, **NEXT** and then **FINISH**.

Enabling Email Authentication for outgoing emails has now been completed.

8. Now that the outgoing email connection is secure, some Anti-Virus Software may flag an error, if this occurs please Disable the scan outgoing emails option. *[Please refer to your Anti-Virus Vendor for more information]*